



November 29, 2016

[REDACTED]
Plainfield, IN 46168

Dear Mrs. [REDACTED]:

On or about October 30, 2015 through December 4, 2015, Dr. Stephanie Litz treated your child(ren) [REDACTED]. As a result of those dental services, or because of a variety of work that has been done over the past several months, your account had a balance of \$ 676.00. The last payment on the account was made December 4, 2015 for \$98.00, and there has been nothing paid on the account since then. You have been contacted a number of times by someone from the dentist's office, and you may have even agreed to a payment plan for the bill.

Because of your failure to pay the bill, your file has been turned over to me for collection. While Dr. Litz regrets that I have been forced to send you this letter, she also fully expects and deserves to be paid for her services. If you recall when you first went to her office you signed a document agreeing to pay for the work, as well as collection costs and attorneys fees, if necessary.

Because of my involvement, the balance currently owing on your account is now \$876.00. If this amount has not been paid within the next thirty (30) days, or if you have not contacted me to make payment arrangements by then, we will have no choice but to sue you in small claims court. If that happens, you may be liable for additional attorneys fees, collection costs, and court costs. Please make any checks payable to me, and send them to me at the address below. On behalf of Dr. Litz, I am hopeful that further action will not be necessary. Please be aware, however, that we will proceed with legal action if I have not heard from you.

Very Truly Yours,


Ryan Dillon

THIS IS AN EFFORT TO COLLECT A DEBT AND ANY INFORMATION WILL BE USED FOR THAT PURPOSE. IT IS NOT A SUMMONS. Stephanie Litz, DDS, PC, 124 N. Indiana, Mooresville, IN, 46158 IS THE CREDITOR. IF YOU DISPUTE THE AMOUNT OWED, YOU HAVE 30 DAYS FROM RECEIPT OF THIS LETTER TO NOTIFY US, OR THE CREDITOR WILL ASSUME THAT THE DEBT IS VALID. IF YOU NOTIFY US IN WRITING WITHIN 30 DAYS THAT YOU DISPUTE THE DEBT OR ANY PORTION THEREOF, WE WILL OBTAIN VERIFICATION OF THE DEBT, AND A COPY WILL BE MAILED TO YOU. THIS 30 DAY TIME LIMIT DOES NOT AFFECT OUR ABILITY TO FILE A LAWSUIT AGAINST YOU BEFORE THIS TIME. FAILURE TO RESPOND TO THIS REQUEST COULD ADVERSELY AFFECT YOUR CREDIT. UPON YOUR WRITTEN REQUEST, WE WILL PROVIDE YOU WITH THE NAME AND ADDRESS OF THE ORIGINAL CREDITOR IF DIFFERENT FROM THE CURRENT CREDITOR.